

Youth Sector Report
November 2019

Emergency Substitution Protocol

If not done already, each school should establish a clear emergency protocol at their Staff Council. Schools should refer to them when teachers' absences are not filled on AESOP. Teachers on a part-time contract in a school should be considered into this plan.

Teachers on Sick Leave

Teachers on sick leave should not be working- nor doing work from home. They should be off completely - which includes planning, corrections or communication with the school.

AESOP Updates

Teachers should review their list of preferred substitute on AESOP in order to make sure that the calls and messages for substitution are going to teachers who are available. Teachers should be as specific as possible when entering an absence on AESOP and provide the language of instruction, the subject(s) taught as well as the number of minutes. It is suggested to mention if you do not start your day at first period or if you do not have last period. The school board should provide PTU with Statistics on AESOP at our next LRC meeting.

Student Teacher Funds

The funds should be coming shortly. It is usually done in early December. The money will be for teachers who had a student-teacher during the 2018-2019 school year.

Parent/Teacher Interview

If a teacher does not feel confident or safe to meet a parent alone for parent-teacher interviews, they should ask their administration to be present or ask to meet in a more public location (library, gymnasium, staff lounge). Be reminded that parent-teacher interviews for the first term should focus on academic report and general behavior. Any specific incident or difficult situation should be discussed at another time, with the teacher being supported by administration.

French Qualification

A course leading to the DALF C1 exam is currently offered from Business Solutions. Teachers wishing to get recognized for a French Category and to have the OUI on the priority list should consider this option. Tests recognized by the school board are the CEFRANC and the DALF C1. Teachers can ask for CPIC reimbursement to finance the course.

Special Leave Days

Please note that the Special Leave Days for teachers are the one found in the local agreement under section 5-14.02. This section is still in effect as no new local agreement has been signed.

Submitted by

Marie-Pier Michaud

**STAFFING REPORT – YOUTH SECTOR
ALLOCATION FOR THE 2019-2020 SCHOOL YEAR
November 2019**

	ELEMENTARY AS OF NOVEMBER 2019	ELEMENTARY as of OCTOBER 2019	SECONDARY AS OF NOVEMBER 2019	SECONDARY as of OCTOBER 2019	TOTAL ALLOCATION YOUTH SECTOR NOVEMBER 2019	TOTAL OF ALLOCATION YOUTH SECTOR OCTOBER 2019	Difference in allocation between October 2019 and November 2019
REGION 1	280.86	280.86	135.39	135.39	416.276	416.276	-
REGION 2	250.23	250.160	188.78	186.7	439.010	436.860	↑ 2.15
REGION 3	265.62	264.820	214.36	213.86	479.98	478.680	↑ 1.3
Student Services	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown	Unknown
TOTAL	796.71	795.84	538.53	535.95	1335.266	1331.816	↑ 3.45

Please note that in October 2019 report - Horizon was allocated under Elementary. Corrections have been made.

Pupil Places Comparison

	1	2	3	4	5
	Pupil places May 2019	Pupil Places September 2019	Pupil places October 2019	Pupils places as of November 2019	October 2019 vs November 2019
<u>Elementary</u>					
Region 1	4 192	4 179	4 219	4202	↓ 17
Region 2	3 433	3 501	3 509	3514	↑ 5
Region 3	3 669	3 724	3 738	3740	↑ 2
TOTAL	11 261	11 404	11 466	11 456	↓ 10
<u>Secondary</u>					
Region 1	1 936	2 073	2 063	2086	↑ 23
Region 2	3 051	3 054	3 010	3005	↓ 5
Region 3	3 261	3 218	3 194	3193	↓ 1
TOTAL	8 248	8 345	8 267	8284	↑ 17
GRAND TOTAL	19 509	19 749	19 733	19740	↑ 7