

Continuing Education Report
May 2020 (Zoom May 20th Meeting Notes)

The Ministry of Education has not provided a template for how the vocational or adult education sectors are moving forward until the end of the year. The expectation from the Ministry is that the students who wish to continue their studies, do so through distance learning. Each school board decides on the manner in which they will provide that service.

The information we have is limited and different from centre to centre and specialty to specialty. It is an individualized experience for each group of students that are currently enrolled in each program.

Students that do not show up/ refuse to participate online, are entered as a “valid absence”.

Adult Education:

As centres closed on March 13th, the Winter semester was left in limbo. These are the classes our centres are trying to salvage online by June 30th. Due to the distance learning format and the extending of the course’s length, a much slower pace is expected, which will mean the class will finish by the end of the year. Courses will not necessarily be taught by the original teacher; centres are going with a team-teaching approach. Your task may involve; creating activities, direct online teaching to students, responding to students’ emails, being available for support online, correcting assignments, etc.

Vocational Training:

Distance learning started either the week of May 4th, 11th or 19th. The goal is to have each group of students presently enrolled complete one theoretical competency online per specialty by June 30, 2020.

The competencies that are chosen to be taught online are a centre-based decision with teacher involvement. Some specialties, due to their nature, might not begin before the end of this academic year. The teachers in these specialties are not teaching online yet, but are working to develop the competencies that are feasible for distance learning, and are waiting for the school board to give the green light.

Both Sectors:

The school board has an obligation towards the Ministry to report the students’ attendance & participation. The chosen platform for this is Google Meet & Google Classroom. Teachers are expected to greet students and provide assignments in this setting. This does not restrict the teacher from using other platforms, however they must parachute off Google via a link (please

speak to your centre's IT or ped consultant). Students are to begin their class in Google by signing in, this will facilitate the tracking of attendance and time spent in distance learning (reports may be extracted by the school board).

Teachers are expected to be contributing their full workload, despite their schedules being re-arranged due to the distance learning component.

It is possible that you are no longer teaching the course/competency you were originally scheduled for, nor working the same beginning and end times of the day. However, if you had unpaid time ("vacation") scheduled, this time off will be respected. It might be shifted to a different week, but you need to discuss with your administrator and confirm your unpaid week(s) remaining this year.

Re-openings:

The school board has assured PTU that proper social distancing and sanitation measures will be implemented in the centres for the eventual re-opening to staff and students. Custodians have been re-deployed to the continuing education sector. The number of groups in the centre, on any given day, will be limited and scheduled so as to not having any crossover of students from different groups. Masks are available to all teachers that wish to wear one. PPE (Personal Protective Equipment) has been received by the school board and is available for teachers that require it (specialties that require you to observe/demonstrate/evaluate at less than 2 metres from the student).

Update since our meeting:

Surprise! The Minister provided new information Wednesday night. His letter led to confusion regarding the re-openings; however, we have received clarification since. Centres are expected to open to students on May 25th. This is going to be the date students will be allowed to enter the centres for examination purposes and also for practical components of competencies. There is a modification to the original directive of ½ group capacity whilst respecting the public health measures.

The Minister has stated in his letter that the ½ group capacity has been replaced with a 15-adult learners maximum upon re-openings. Our school board has assured PTU that the re-entry will be gradual and controlled. At first, the groupings will probably be smaller in numbers and the public health measures will be adhered to.

Submitted by
Pasquale Machado

Continuing Education Teacher Status Chart

Adult Education					
Centre	E1	E3	E5	E8	Total
Place Cartier	19	6	35	3	63
PACC Adult Education Centre	18	15	40	1	74
Sources Adult and Career Centre	1	5	8	0	14
Total	38	26	83	4	151
Vocational Training					
Centre	E1	E3	E5	Total	
Gordon Robertson Beauty Academy	13	4	14	31	
West Island Career Centre	46	1	30	77	
PACC Career Centre	56	3	62	121	
Pearson Electrotechnology Centre	21	0	15	36	
Verdun Adult and Career Centre	6	14	31	51	
Sources Adult and Career Centre	12	1	18	31	
Total	154	23	170	347	

E1:

Teacher that is on tenure track or is tenured.

E3: Teacher that has received a part-time contract (letter of engagement).

E5: Hourly Rate Teacher.

E8: Teacher that has received a replacement contract (letter of engagement).

Updated: May 13th, 2020