

# PTU REMINDERS

Pearson Teachers Union / April 2022



## UPCOMING DELEGATES'

### ASSEMBLY

Assembly #8

Date: April 27, 2022

Time: 4:30 p.m.

The assembly will be held via the Zoom platform. As usual, the Zoom link will be sent to the delegates two (2) days prior to the assembly.

## QPAT PENSION INFORMATION SESSIONS

The Quebec Provincial Association of Teachers (QPAT) is planning pension information sessions which will be offered in May for teachers planning retirement within the next few years. For the dates, times and how to register, please visit QPAT's website page at [QPAT Pension Info Sessions](#). The presentation will focus on the current system of pension benefits from RREGOP, QPP and OAS, as well as group insurance for QPAT retirees.

## CONTINUING EDUCATION TEACHERS: STAFFING TIMELINE

The complete Staffing Timeline is available on SSO. Here are some important dates to remember:

- First week of May: Availability forms are shared with Adult Education teachers. Teachers must submit their availability forms by June 1, 2022. A teacher who does not submit their form by that date will be considered available to accept any allocation. Please take the time to complete this official form.
- By May 13: Submission of requests for voluntary transfer. Teachers complete and submit the required form by May 13, 2022. Forms available via SSO as of April 29, 2022.
- By June 10, 2022: Decisions regarding voluntary transfers. Teachers are informed of transfer decisions by HR and Continuing Education Administrators.

## PARENTAL RIGHTS WORKSHOP

The Pearson Teachers Union will be holding an information session on parental rights on Tuesday, May 3, 2022 at 4:30 p.m. Items to be discussed will include the teachers' rights and benefits during their preventive leave, their maternity leave, their parental leave and their extensions. The session will be held via the Zoom Platform. Teachers interested in attending this information session are asked to register with Melissa Noel by e-mail to [info@ptusep.com](mailto:info@ptusep.com). Once registered, you will receive an email with the link to access the session.



## YOUTH SECTOR STAFFING TIMELINE

The complete staffing timeline for the 2022-2023 school year is posted on SSO under the Human Resources section. Here are some of the important dates for teachers to remember:

- BY APR 29 Excess teachers are notified in writing
- MAY 2 Information session for excess teachers at 4:30 PM via Zoom. An invitation will be sent by email to teachers prior to the session
- MAY 2 Teachers are informed in writing of their request for leave of absence
- May 3-6 Full-time vacancies list posted on SSO for excess teachers
- MAY 3-6 Request for transfers by excess teachers
- BY MAY 16 Vacancy list for voluntary transfers, round 1
- MAY 16-19 Request for voluntary transfers and job exchange, round 1
- MAY 24 PRIORITY POOL INFORMATION SESSION: Information session for teachers who are on the priority list, for teachers who will be added to the list and for contract teachers. Meeting will be held from 4:30 PM to 6:00 PM via Zoom. A link will be sent to all contract teachers
- BY MAY 27 Draft Priority of Employment List posted on SSO
- BY MAY 27 Placement of voluntary transfers, round 1; teachers are informed
- MAY 30 Vacancy list posted on SSO for the 2nd round of voluntary transfers
- MAY 30-JUNE 2 Request for voluntary transfers, round 2
- BY JUNE 2 Teachers from Priority List return requests for corrections by 12:00 (noon)



### EMPLOYEE ASSISTANCE PROGRAM

Service offered day and night. To reach your assistance program, call 1-888-687-9197.

To submit a request online, chat with an advisor, obtain documentation or find information about an issue you are dealing with VISIT:

<https://www.workhealthlife.com/?explicitSoftLogin=true>

**PTU**

Note: the office will be closed on Monday May 23, 2022

REGULAR OFFICE HOURS

MONDAY TO THURSDAY

8:30 AM to 4:30 PM

FRIDAY

8:30 AM to 4:00 PM

Tel: 514 426-4949

Email: [info@ptusep.com](mailto:info@ptusep.com)